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30 August 1951

MEMORANDUM FOR: ASSISTANT DIRECTOR OF TRAINING (COVERT)

SUBJECT: Weekly Activity Report, Staff Training;
23-30 August 1951

25X1 a. Progress Report - Old Projects. Detailed plan for Staff Training's occupancy of [] site was submitted to CIA architects. A detailed plan for the reallocation of space within the Office of Training (Covert) was completed, and action was initiated for the resultant moves.

b. Items of Current Interest.

25X1 (1) New Administration and Staff Indoctrination courses started on Monday, 27 August 1951, with a combined enrollment of 83 students.

25X1 (2) A conference was held between [] and [] to discuss revision of the Information Reporting Course on Monday, 27 August 1951.

25X1 (3) A committee meeting was held on Thursday, 30 August 1951, for the purpose of resolving the question of instructor housing []

c. New Projects during Week. A document of instruction relevant to the preparation of objective tests was completed by [] for use in Staff Training. This document will be disseminated to all instructors and will be followed by a conference to discuss the application of objective testing techniques to staff course material.

d. Items of Administrative Interest. Three new instructors joined Staff Training during this past week.

[]
Deputy for Staff Training

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